



Young Empowerment Fund – Information Pack June 2022 – December 2022

The Information Pack will give you further information about the programme and key dates regarding our online group sessions.

As part of the programme, each young person can apply for up to **£500** to develop their creative project. Alongside funding, each successful applicant will have access to the following support as part of the online programme:

- 5 x 1 hour of 1-2-1 support with an individual Creative Coach
- 1 x 1 hour Welcome and Grant Briefing Session
- 5 x 1.5 hour Hybrid Project Management Webinars & Discussion Sessions

Session Overview

All of these sessions are to take place online via Zoom.

Session Type:	Length per session:	How many available:	Number of participants:	Recorded version available:
Creative Coach 1-2-1	1 hour	5	1	No
Welcome and Grant Briefing Session	1 hour	1	Up to 25	Yes
Hybrid Project Management	1.5 hour	5	Up to 25	Yes

Webinar s & Discussi on Sessions				
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Creative Coach 1-2-1

These sessions are 1-2-1 and will just have you and your Creative Coach there. These provide you with the opportunity to go through any challenges or questions that you have during the development and delivery of your project. You will be paired with your Creative Coach by The Mighty Creatives (TMC), and it will be up to you and your Creative Coach to organise when and how often you meet. You have a total of 5 hours to use, which we recommend being equally spread across the duration of the programme – 1 hour per month. During these sessions, we will also ask you to complete some simple evaluation processes for the programme.

Hybrid Project Management Webinar & Discussion Sessions

There are 5 of these sessions planned, one for each month of the programme. Alongside the webinar section of these sessions there will also be an element of discussion and participation which will give you the opportunity to ask questions and learn about each other's projects. These sessions are open to the whole cohort.

The Project Management Webinar part of these sessions have been pre-recorded so that the content that will be delivered live will be able after the session. This means that recording on the day won't take place during out hybrid sessions. The recordings are available on our online learning platform, Teachable.

Each session covers an area of Project Management and are there to help you with

the planning and delivery of your project. The areas covered include:

- Introductions
- Developing my Approach
- Planning my Project
- Delivering my Project
- Sharing my Project

Introductions Session

Through some introductory activities, this session will be an opportunity for you to connect with other participants and to hear about the other projects that are being supported through the programme. All young people are invited to this session to have the opportunity to introduce themselves to the rest of the grant recipients.

Key Dates

You can find all the key dates below for the Young Empowerment Fund online group sessions. We do recommend your attendance if possible.

These sessions will need to be booked onto to confirm your attendance. If for whatever reason you are unable to attend, please let us know by getting in touch.

As previously mentioned, some sessions will be recorded – so do not worry if you cannot attend. These are accessible online via our learning platform Teachable.

All you will need to bring to the session is a pen and paper, your device to connect to us through Zoom and yourselves!

You will be sent Zoom details for each session via email a week before the sessions. A reminder will also be sent on the day.

Session Details	Date	Times
<p>Welcome and Grant Briefing</p> <ul style="list-style-type: none"> • Introduction to the Young Empowerment Fund • Help with understanding your grant agreement. • An opportunity for any questions. 	<p>Tuesday 7th June 2022</p>	<p>6pm – 7pm</p>
<p>Hybrid Session 1 – Introductions</p>	<p>Tuesday 28th June 2022</p>	<p>6pm – 7.30pm</p>

<ul style="list-style-type: none"> • Interactive introductions – an opportunity for everyone to introduce themselves and their projects. 		
<p>Hybrid Session 2 - Developing my Approach Webinar & Discussions</p> <ul style="list-style-type: none"> • Thinking about identifying key stakeholders. • Working with contributors/ collaborators. 	<p>Wednesday 3rd August 2022</p>	<p>6pm – 7.30pm</p>

<ul style="list-style-type: none"> • Thinking about target audiences and accessibility. • Looking at the objectives of projects. 		
<p>Hybrid Session 3 - Planning my Project Webinar & Discussions</p> <ul style="list-style-type: none"> • Phases of project planning. • Budgeting and safeguarding. • Planning in evaluation. 	<p>Wednesday 7th September 2022</p>	<p>6pm – 7.30pm</p>

<ul style="list-style-type: none"> • Sharing progress and challenges within your projects. • Finding solutions together through conversation. 		
<p>Hybrid Session 4 - Delivering my Project & Discussions</p> <ul style="list-style-type: none"> • Marketing projects and spreading the message. • Creating elevator pitches. 	<p>Wednesday 5th October 2022</p>	<p>6pm – 7.30pm</p>

<ul style="list-style-type: none"> • Being adaptable to change within projects. • Sharing progress and challenges within your projects. • Finding solutions together through conversation. 		
<p>Hybrid Session 5 - Sharing my Project & Discussions</p> <ul style="list-style-type: none"> • Thinking in more detail about evaluation and types of data collection. 	<p>Wednesday 2nd November 2022</p>	<p>6pm – 7.30pm</p>

<ul style="list-style-type: none">• Considering documentation and portfolios.• Ways of sharing projects.• Presenting the projects to an audience.• Sharing progress and challenges within your projects.• Finding solutions together through conversation.		
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Celebration Event planned for December 2022 – date to be confirmed.

Teachable

All recorded sessions are stored on our online learning platform, Teachable. Details of this will be shared with you following a successful application. As well as accessing these videos, you will be able to access useful templates (such as budgeting documents) that will help with the planning and delivery of your project.

Paperwork

If you are successful with your application to YEF, there will be certain paperwork that you will be expected to complete in order to take part in the programme.

You must sign and fill out the following documents at the start of the programme:

- Permissions Form (this must be the first document you sign and return to us, if you do not return this to us, we are unable to connect you with your

Creative Coach, or send you details for our first online group session).

- Grant Agreement
- Grant Recipient Form
- Invoice

These will need to be completed by you (if you are over 18) or a parent/ carer (if you are under 18). But do not worry! Our first online group session will go over the last three documents mentioned, to help you with the process.

Questions?

Please feel free to email us at artsalliances@themightycreatives.com if you have any questions at any time throughout the application process or have any questions about the programme in general.

We look forward to receiving your application – good luck!
