**TMC Application Form**

**What role are you applying for:**

|  |
| --- |
| **Who you are...** |

|  |  |
| --- | --- |
| **Your Name:** |  |

|  |  |
| --- | --- |
| **Address:** |  |

|  |  |
| --- | --- |
| **Email Address:** |  |

|  |  |
| --- | --- |
| **Contact Numbers:** |  |

|  |
| --- |
| **How did you learn about this job?** |

The Mighty Creatives Website 

Charity Jobs Website 

Other website (Please state which: )

Direct e-mail from The Mighty Creatives 

Other mailing list (Please state which: )

|  |
| --- |
| **Equal Opportunities** |

**Our Equal Opportunities policy commits us to ensuring that people are not disadvantaged. If you wish, please tell us about any aids or assistance which might help you to participate in the selection process and/or undertake the job.**

|  |
| --- |
| **Who you know...** |

 **Please give the names, job titles and addresses of two referees. One should be your current or most recent employer. We’ll only want to contact them if we’re offering you the job and we’ll ask your permission before we do that.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Name:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Position:** |  | **Position:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company:** |  | **Company:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **E-mail:** |  | **E-mail:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact Numbers:** |  | **Contact Numbers:** |  |

|  |
| --- |
| **Declaration** |

Please sign this declaration. All the information I have provided in this a

application is true and correct to the best of my knowledge, and I understand that if appointed any false information may result in dismissal. If appointed, I agree to abide by The Mighty Creative’s Equal Opportunities Policy.

|  |  |
| --- | --- |
| Signature and Date(Just type your name in, and give it a fancy font if you really want to make it look hand signed!) |  |

|  |
| --- |
| **What you can do...** |

Please tell us why you could do the job. The job description and person specification should help you understand what we’re looking for. We’d love to hear examples of your previous experience and approach.

|  |
| --- |
|  |

|  |  |
| --- | --- |
| **Hours: Please tell us how many hours you are applying to work between 21 – 35 hours per week.** |  |

|  |
| --- |
| **Where you’ve worked...** |

Please tell us where you’ve worked, starting with your current or most recent job.

|  |  |
| --- | --- |
| **Job Title:** |  |

|  |  |
| --- | --- |
| **Employer name and location:** |  |

|  |  |
| --- | --- |
| **Salary** |  |

|  |  |
| --- | --- |
| **Dates worked** |  |

|  |  |
| --- | --- |
| **Main duties and responsibilities** |  |

Please tell us about the other places you’ve worked, but in a little less detail.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates****(start and end)** | **Job Title** | **Salary (£)** | **Employer Name and Location** | **Why did/ do you want to leave?** | **What did/ do you do?** **(Main duties and responsibilities)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |
| --- |
| **What you’ve learnt...** |

Please tell us about any school, college, university, training or professional qualifications that you have.

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates****Achieved** | **Qualification(s)** | **Grade** | **Name of School/College/Training Provider** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Equal Opportunities Form** |

In accordance with our equal opportunities statement, The Mighty Creatives will provide equal opportunities to all employees and job applicants and will not discriminate either directly or indirectly because of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality and ethnic or national origins), religion or belief, sex or sexual orientation. In order to enable The Mighty Creatives to ensure compliance with its policy statement, a system of monitoring has been set up. You may, of course, decide not to answer one or any of these questions but if you do respond, all information provided will be treated in confidence and will not form part of the selection process. This form will be removed from the application when it arrives at the office and will not be seen by the selection team. Please highlight/circle or tick the relevant boxes.

|  |
| --- |
| Position applied for: |
| **Age:** | Under 19 | 20 -34 | 35-49 | 50-64 | 65+ | Prefer notto say |
| **Gender:** | Female | Male | Non-binary | Prefer not to say |
| **Sexual Orientation:** | Bisexual | Gay Man | Gay Woman/ Lesbian | Heterosexual/ Straight | Prefer not to say |
| **Do you consider yourself to have a disability** | Yes | No | Prefer not to say |
| **Ethnic background:** |
| **Asian or Asian British** | Indian | Pakistani |
|  | Bangladeshi | Any other Asian background |
| **Black or Black British** | Caribbean | African |
|  | Any other black background |
| **Chinese** | Chinese |
| **Mixed** | White and Black Caribbean | White and Black African |
|  | White and Asian | Any other mixed background |
| **White** | British | Irish |
|  | Gypsy or Irish traveller | Any other white background |
| **Other ethnic group** | Arab | Any other ethnic group |
| **Prefer not to say** |  |  |

Please submit your completed form in **word** format, before the closing date, to recruitment@themightycreatives.com. Please note all data will be stored in compliance with the Data Protection Act 2018.